Bella Vista Computer Club

For office use

Paid $\_\_\_\_\_\_\_\_\_\_\_\_\_

Check #\_\_\_\_\_Cash \_\_

New \_\_\_ Renewal \_\_\_\_

Membership Application

(Please print clearly)

TODAY’S DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXP DATE (For office use) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mem No. \_\_\_\_\_

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mem No. \_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ZIP \_\_\_\_\_\_\_

TELEPHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**New Member Information**

How long have you been using your personal computer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What operating system do you have on your computer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your primary purpose for using a computer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What other uses of the computer interest you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What do you consider the most important benefit you will or have derived from being a member of the Computer Club? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What topics would you like to see presented at the monthly meetings? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What classes would you like to see the Club offer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you find out about the Computer Club? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would you be willing to serve as a club officer or board member? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All of the items listed on the backside of this form are necessary activities within the Club. If you would be willing to support the Computer Club by volunteering a couple of hours a month, turn this sheet over and place a check mark next to the activity(ies) of interest to you.

|  |  |  |
| --- | --- | --- |
| Fees | New Member | Renewal |
| First Family Member | $30 | $30 |
| Each Additional Family Member | $15 | $15 |

Make your check out to BVCC and mail with this completed form to: Bella Vista Computer Club,1801 Forest Hills Blvd., Suite 208, Bella Vista, AR 72715-3016 (OVER)

Things you can do:

\_\_\_Teach classes

\_\_\_Help teach classes and become more knowledgeable

\_\_\_Attend the Open House Help Clinic and help members with problems

\_\_\_Host Special Interest Groups (SIG’s)

\_\_\_Help set up the Community Room for the monthly membership meeting

\_\_\_Maintain the Club’s Web site

\_\_\_Gather information for the Bits and Bytes newsletter

\_\_\_Compose the Bits and Bytes

\_\_\_Proof the Bits and Bytes

\_\_\_Purchase supplies

\_\_\_Printer paper

\_\_\_Toner and ink cartridges

\_\_\_White board markers

\_\_\_Paper towels

\_\_\_Pick up donated equipment

\_\_\_Store donated equipment and maintain a log of equipment on hand

\_\_\_Clean up donated equipment and prepare it for donation to other nonprofits

\_\_\_Deliver the equipment we donate to other organizations

\_\_\_Collect money, pay bills, and maintain the Club’s treasury

\_\_\_Maintain the equipment in the training center

\_\_\_Maintain and run the email notification

\_\_\_Temporarily store equipment to be trashed

\_\_\_Take unusable equipment to the disposal site

\_\_\_Coordinate getting people signed up for classes

\_\_\_Print and provide the Club flyer to the Welcome Wagon and other community organizations

\_\_\_Write requests for grants

\_\_\_Order software needed for the training center

\_\_\_Print various forms and literature

\_\_\_Club flyer

\_\_\_Open House log

\_\_\_Class sign-in sheet

\_\_\_Course offerings

\_\_\_Calendar

\_\_\_Make sure Club literature is available for the public (bins by the door at the training center)

\_\_\_Buy and change florescent tubes in the ceiling fixtures at the training center

\_\_\_Vacuum the carpet and dust the equipment in the training center

\_\_\_Write and maintain minutes to document club activity

\_\_\_Give presentations at the monthly membership meetings

\_\_\_Give presentations to other organizations

\_\_\_Send public service announcements to radio stations and newspapers

\_\_\_Sign up members, issue membership cards, and maintain a membership list

\_\_\_Maintain a library of literature and software for club member’s use

\_\_\_Suggest and coordinate presentations for the monthly membership meetings

\_\_\_Maintain a history of the Club

\_\_\_Suggest and/or develop new courses

\_\_\_Participate in activities that will promote the Club

\_\_\_Be responsible for and maintain the Club’s notebook, projector, and accessories

\_\_\_Be a mentor and help club members who have just recently started using a computer

01/2023