Bella Vista Computer Club
Membership Application
(Please print clearly)

TODAY'S DATE _____ EXP DATE (For office use) _____

NAME _____ Mem No. _____

NAME _____ Mem No. _____

ADDRESS _____ CITY _____ ZIP _____

TELEPHONE _____ E MAIL _____

New Member Information

How long have you been using your personal computer? _____

What operating system do you have on your computer? _____

What is your primary purpose for using a computer? _____
_____

What other uses of the computer interest you? _____
_____

What do you consider the most important benefit you will or have derived from being a member of the Computer Club? _____
_____

What topics would you like to see presented at the monthly meetings? _____
_____

What classes would you like to see the Club offer? _____
_____

How did you find out about the Computer Club? _____

Would you be willing to serve as a club officer or board member? _____

All of the items listed on the backside of this form are necessary activities within the Club. If you would be willing to support the Computer Club by volunteering a couple of hours a month, turn this sheet over and place a check mark next to the activity(ies) of interest to you.

Fees	New Member	Renewal
First Family Member	$25	$25
Each Additional Family Member	$10	$10

Make your check out to BVCC and mail with this completed form to: Bella Vista Computer Club,1801 Forest Hills Blvd., Suite 208, Bella Vista, AR 72715-3016   (OVER)

Things you can do:

___Teach classes

___Help teach classes and become more knowledgeable

___Attend the Open House Help Clinic and help members with problems

___Host Special Interest Groups (SIG's)

___Help set up the Community Room for the monthly membership meeting

___Maintain the Club's Web site

___Gather information for the Bits and Bytes newsletter

___Compose the Bits and Bytes

___Proof the Bits and Bytes

___Print, collate, and staple the Bits and Bytes

___Purchase supplies

    ___Printer paper

    ___Toner and ink cartridges

    ___White board markers

    ___Paper towels

___Pick up donated equipment

___Store donated equipment and maintain a log of equipment on hand

___Clean up donated equipment and prepare it for donation to other nonprofits

___Deliver the equipment we donate to other organizations

___Collect money, pay bills, and maintain the Club's treasury

___Maintain the equipment in the training center

___Maintain and run the email notification

___Temporarily store equipment to be trashed

___Take unusable equipment to the disposal site

___Coordinate getting people signed up for classes

___Print and provide the Club flyer to the Welcome Wagon and other community organizations

___Write requests for grants

___Order software needed for the training center

___Print various forms and literature

    ___Club flyer

    ___Open House log

    ___Class sign-in sheet

    ___Course offerings

    ___Calendar

___Make sure Club literature is available for the public (bins by the door at the training center)

___Buy and change florescent tubes in the ceiling fixtures at the training center

___Vacuum the carpet and dust the equipment in the training center

___Write and maintain minutes to document club activity

___Give presentations at the monthly membership meetings

___Give presentations to other organizations

___Send public service announcements to radio stations and newspapers

___Sign up members, issue membership cards, and maintain a membership list

___Maintain a library of literature and software for club member's use

___Suggest and coordinate presentations for the monthly membership meetings

___Maintain a history of the Club

___Suggest and/or develop new courses

___Solicit organizations to use the Club's training facility

___Participate in activities that will promote the Club

___Be responsible for and maintain the Club's notebook, projector, and accessories

___Be a mentor and help club members who have just recently started using a computer