

Bits and Bytes

November 2013

Arkansas' Premier Computer Club

Bella Vista Computer Club - John Ruehle Center

Highlands Crossing Center, 1801 Forest Hills Blvd, Suite 208, Bella Vista, AR 72715

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8 VERY WORTHWHILE SHORTCUTS FOR WINDOWS 8

Everyone who uses Windows 8 needs to become familiar with these eight shortcuts. They will become so useful that you will want to memorize them for daily use.

- Press the Windows key to open the Start screen or switch to the Desktop if you're on the start screen
- Press the Windows key + D opens the Windows Desktop.
- Press the Windows key + . to pin and unpin Windows apps on the side of the screen.
- Press the Windows key + X to open the power user menu, where you'll find things power users use like Device Manager, Command Prompt, etc.).
- Press the Windows key + C to open the Charms bar.
- Press the Windows key + I to open the Settings, which is the same Settings found in Charms.
- Press and hold the Windows key + Tab to show open apps.
- Press the Windows key + Print screen to take a screen shot. Windows 8 will automatically save your screenshot in your My Pictures folder as a png file.

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Genealogy Special Interest Group
Meets in Classroom —Nov 16, 10 am

Computer Club Classes

Basic Windows 7—Nov 12, Nov 14,
10 am to noon

Microsoft Word— Nov 12, Nov 14
1 pm to 3 pm

Setting Up Windows 8 —Nov 13,
9 am to noon

**Digital Photography Part 2 "Camera to
Computer"** Nov 13 — 1 pm to 4 pm

Microsoft Excel —Dec 3, Dec 5,
10 am to noon

Basic Windows 8 — Dec 3, Dec 5,
1 pm to 3 pm

Pre-registration is required for all classes and are free to all Computer Club members. Call Marie Herr (273-2558) for more information and to pre-register.

Open houses for Computer Repair & Help at the Computer Club:

Nov. 20th (10 am—1 pm) (Wednesday)

Dec. 4th (1 pm—4 pm) (Wednesday)

Dec. 7th (10 am—1 pm) (Saturday)

WELCOME NEW MEMBERS

Steve Dostie

Linda Hoppers

Richard Sherbondy

Nancy Sherbondy

Carol Mignone

HOW TO DELETE FLASH COOKIES

Adobe Flash stores information on your computer similar to cookies that you may want to delete for security reasons. Flash cookies will reveal the names of websites where you have watched internet videos and contain other personal information you may not wish to maintain.



Go to “Website Storage Settings panel” available on the Macromedia website:

http://www.macromedia.com/support/documentation/en/flashplayer/help/settings_manager06.html

Note: The list of websites as shown above will be a list of sites stored on your computer only, so that you can view or change your local storage settings. Adobe has no access to this list, or to any of the information that the websites may have stored on your computer.

Use this panel to specify storage settings for any or all of the websites that you have visited. The list of Visited Websites displays the following information for each website:

- The name of the website
- The amount of disk space the website has used to store information on your computer
- The maximum amount of disk space the website can use before requesting additional space

In this panel, you can change storage settings for a website or delete the website so that, if you visit it again, it will use your global settings instead of any individual settings you may have set. You can also delete all sites, which erases any information that may have already been stored on your computer.

Note: To specify the amount of disk space that websites you haven't yet visited can use to store information on your computer, or to prevent websites you haven't yet visited from storing information on your computer, use the “Global Storage Settings panel”.

If you click Delete All Sites, all websites are removed from your list of visited websites. Any information a website may have stored on your computer is erased. (You will have the opportunity to confirm or cancel your selection.)

Change storage settings

To specify storage settings for a website, select the website in the Visited Websites list, and then change its storage settings as desired. The following list explains the storage options: *(continue on page 3)*

- If you don't want to let applications from this website save any information on your computer, and you don't want to be asked again, select Never Ask Again.
- If you want to let applications from this website save information on your computer, but you want to decide on a case-by-case basis for each application, move the slider to the far left. Each time an application wants to save information on your computer, you will see a question asking for more disk space.
- If you want to let applications from this website save as much information on your computer as they need to, move the slider to the far right.
- If you want to let applications from this website save information on your computer, but want to limit the amount of disk space they can use, move the slider to select 10 KB, 100 KB, 1 MB, or 10 MB. If an application needs more space than you have allotted, you will see a question asking for more disk space while the application is running.

Note: If an application from the selected website has already saved some information on your computer and you select a value that is lower than the amount of information already stored, Flash Player informs you that any information that has already been saved will be deleted.

If you visit a website again after you have deleted it, the amount of disk space the website can use to store information on your computer is set to the amount specified in the Global Storage Settings panel. Also, if the website tries to access your camera or microphone and you haven't used the Always Deny option in the Global Privacy Settings panel, you will be asked whether to allow or deny such access.

NOTE: Deleting cookies can cause some inconveniences for you. For example, websites that use Flash (such as Pandora, U-Tube, etc.) will log you out and force you to log in again.

Edited by Jack Herrick, Carolyn Barratt, Jordan, Zack Wiki How <http://www.wikihow.com/Delete-Flash-Cookies>

http://www.macromedia.com/support/documentation/en/flashplayer/help/settings_manager06.html

SHORTCUT TO DELETE YOUR BROWSER CACHE

Windows XP, Vista, Windows 7, Windows 8 , and Windows 8.1

You all know you should clear your browser's cache, delete your browsing history, and cookies every day or two. But most of you don't do it because it's always a hassle digging through the tools/options dialog to get to the place where you can do a little clean up. And if you use multiple browsers, you already know that each one has it's own steps to get to the clean up dialog. So how about a fast easy way to get do get to that dialog with a keyboard shortcut that works in Internet Explorer, Firefox and Chrome? Sounds quick and easy, doesn't it? It is.

This simple keyboard combination gets you where you want to go quickly. All you have to do is press Ctrl+Shift+Del. Of course, when you do this you have to have your browser open and in focus (on top of other windows) *The above article is copyright 2008 by Cloudeight Internet, <http://thundercloud.net/infoave/index.htm>*

December Program: A NEW WINDOWS 8 LAPTOP will be completely set up and then raffled off at the conclusion of the meeting to a member. The winner must be a Club Member with a current membership.

JANUARY 13th PROGRAM:

"Questions and Answers"

The Bella Vista Computer Club assumes no responsibility for the accuracy of information contained herein and will accept no liability for its application

PANIC IS YOUR WORST ENEMY

The malicious creeps on the web who develop software to scare you then infect your computer with all kinds of garbage, aren't stupid. If any of you subscribe to other Windows newsletters, you know that scaring people is a good way to sell whatever you're selling. It's too bad but it's a fact of life on the Internet these days.

Especially bad are those companies that make security software who publish Windows newsletters the only purpose of which is to sell software by scaring readers into action. The criminals know this too. They know if they can scare you into action, they're going to make a lot of money and infect a lot of computers. We've seen several posts on our forum and others where people have been browsing the Internet and get a warning that their computer is being attacked or that spyware or Trojans have been discovered and they need to "click here" to protect themselves. And even those who know what they're doing sometimes panic and click - when that happens it's all over. If you panic you lose your reason and if you lose your reason you do foolish things. Things that will cost you money, time, and frustration.

If you can think of nothing else to do - when you see "your computer is being hacked" or "your computer is infected" or "your computer is being attacked" - reach down and turn your computer's power switch off - or unplug it from the wall. Windows XP, Windows Vista, and especially Windows 7 and Windows 8 are very forgiving of improper shut-downs - as long as you don't make a habit of it. It's better to shut your computer down completely than it is to get conned out of money or into installing spyware or malicious software on your computer.
(continue on next column.)

Make sure your anti-virus and anti-malware software is current and updated. Use your head and if you get into a situation like we describe above and you are tempted to click something - shut your computer down.

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WHAT HAPPENS TO MY XP WHEN SUPPORT ENDS?

When Microsoft ends support for Windows XP in April 2014, Windows XP will not just stop working. It will continue to work and all your programs will continue to work and everything will seem normal. What will happen is, you won't get anymore security updates, patches or fixes from Windows Update. This will leave your computer increasingly vulnerable over time as miscreants may target your XP computer which is now more vulnerable. Using Windows XP past April 2014 will increase your exposure to security exploits and possibly put your personal information at risk. But Windows XP will continue to work and so will all your programs.

If you upgrade from Windows XP to Windows 8, you'll be able to keep your personal files (photos, documents, music, etc.) but you will have to reinstall all of your programs. You can dual-boot -- Windows XP and Windows 8 but we don't recommend this as Windows XP will become increasingly more vulnerable to exploits. But remember, your computer must support Windows 8 before you can upgrade to 8-- so that's another consideration. If you want to check to see if your computer is capable of running Windows 8, go to:
<http://windows.microsoft.com/en-US/windows-8/upgrade-to-windows-8>

Simply download the upgrade assistant and run it - and you'll know if your computer can run Windows 8.